

## FOCP Meeting Notes from October 19, 2022

Present: Pat Brehse, Denny Woodruff, Rob Flemming, Dan Carver, Joe Jenkins, Andrya Carter, Ruth Randleman, Jordan Cutler, Cassie Hall

- 1) Review minutes from the Sept. 21<sup>st</sup> , FOCP meeting
  - a. No questions presented. Pat motioned and Andrya seconded
  
- 2) Treasurer's report- Pat Brehse
  - a. Made two adjustments to report.
    - i. \$500 was added to GB, when it should have been added to Handicap restroom
    - ii. \$49.28 was added into playground but should have been added to Handicap.

After adjustments were made all members present approved the report.

- 3) Greenhouse project progress report / Meeting with Middle School
  - a. Rob gave update that he met with Andrea and Isaac about getting the farm to school program started
  - b. Cassi and Rob got greenhouse put together 10/15 and that the greenhouse will be moved out of the shed in March 2023, water will be hooked up at that time
  - c. Rob shared that there are 20 hives of traveling bees that will be near middle school come spring/summer
  - d. Questions were raised about Chicken tractor coming back for educational purposes
  - e. Ruth asked about a tree nursery and Rob indicated that it could be done along with an orchard for educational purposes.
  - f. Joe asked Cassi if anything else was needed for the greenhouse, Cassi advised that the next item was to complete the curriculum, club usage, and the community component. Thought being that after school lets out for the summer, the garden could continue to produce and those items could be donated to those in the community or the church.
  - g. Additional questions were raised about someone in a management position as this project continues to grow/expand.
    - i. Denny suggested Jenny Sinclair would handle any issues that arose
    - ii. Suggestions were for Denny to also assist when he had time
    - iii. Ruth mentioned that potential funding for a part time supervisor could be funded by the alumni association if the school agreed to complete the hiring. Additional details and approvals would need to be considered.

- 4) Report by our grant committee- Cassie, Andrya, Denny and Ronda

- a. Grant Committee met October 14<sup>th</sup> to discuss options, decided on CAT grant but would need cities assistance

- i. Restroom would cost \$125,000 which leaves FOCP to raise an additional \$50,000 after the \$75,000 ARPA donation.
  - ii. Looked into what all we could get done with CAT grant and broke out the numbers

Trail lighting	\$75,000
Trail Signage	\$15,000
Restroom	\$125,000
<b>Total</b>	<b>\$215,000</b>

- iii. Additional calculations were completed and it was determined that for the same \$50,000 we need to raise to finish the rest room, we could complete all items listed above.

- iv. Full CAT Grant Exploration attached.



- b. Grant Committee met October 18<sup>th</sup> with Deven and Ruth to discuss their thoughts on the city being the applicant for the CAT grant
- c. The Grant Committee went to council meeting on October 24<sup>th</sup> to ask the city to partner with us and apply for the CAT grant, and advised the city would need to make some type of cash donation, but would not need to know the exact amount for the letter of intent to apply. City agreed to submit the letter of intent for the CAT

5) Progress report on the North River Dental playground in North Park

- a. Villiards were not present, no update provided on progress
- b. Cassi will reach out to confirm that they will utilize FOCP for donations and will also check to see if there are checks we need to deposit
  - i. Received confirmation via email from Tyler that they do have checks and need them picked up, they are currently at the dentist office.
  - ii. Emma would like to meet with the FOCP Grant Committee to go over grants they would like to submit for.

6) Progress report on our website- Dan Carver

- a. Double Charge feature has been fixed
- b. Approved to take down section that covers “places to visit”
- c. Suggested to add section for meeting minutes, sponsors, and a section about when/where the FOCP meeting is held
- d. Add project page with timeline (if possible)
  - i. Everyone is to send old projects including dates and information to Dan
  - ii. Provide information on current projects we want on the page to Dan
  - iii. Denny will send pictures to Dan of the trail getting put in

7) Report on the Iowa Trail Summit- Denny

- a. Denny gave a brief summary of the summit, advising that next year he would like for more people to join, including the new Parks & Rec Director

- b. Denny met with Andrea Bolton to discuss what folks are looking for as well as attended a session on how to build trails.
  - c. Denny has the packet with all the information in it, if you would like to see it or would like a copy please reach out to him
- 8) Discuss ICON project and IRR Stream Bank Stabilization- DW and Tony
  - a. This project is on hold for the moment, FOCP is going to put all efforts into the handicap restroom
- 9) Plans for hiring a new Parks and Rec Director as Ronda's last day was this past Friday. Deven?
  - a. Submitted for approval to post position at the council meeting on Monday the 24<sup>th</sup>, believing they have good candidates already asking questions. Hope to have position filled by EOY
- 10) Iowa River Revival.
  - a. This is being held November 4<sup>th</sup>. Denny, Tony and Shawn will be in attendance.
  - b. Denny will provide summary in November 16<sup>th</sup> meeting
- 11) Sand Volleyball –
  - a. Jordan is going to put together a package to present installing volleyball courts at North park.
- 12) Motion for adjournment
  - a. Denny motioned for adjournment and Joe seconded